

DONNA L. BRAUN
City Clerk-Treasurer
dbraun@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

May 1, 2025

The following meetings have been scheduled for TUESDAY, MAY 6, 2025

STUDENT GOVERNMENT DAY

6:15PM Common Council Meeting Discussion

6:30 PM Common Council Meeting

- **Common Council Executive Session Re: Contract Negotiations**

Respectfully submitted,



**Donna L. Braun
City Clerk-Treasurer**

**TO: Honorable Mayor & Common Council
Alderman Schmigel, DiBernardo, Lavey, Loncar, Marranca**

FROM: Donna L. Braun, City Clerk-Treasurer

RE: Agenda for Regular Session TUESDAY, MAY 6, 2025, 6:30PM

******STUDENT GOVERNMENT DAY******

Mayor: David Batista City Attorney: Josh Kennedy City Judge: Graeme Ashby
City Clerk/Treasurer: Ryder Henry Council President/ Alderperson at Large: Joel Fesmire
Alderperson at Large: Josh Blaszcak 1st Ward Alderperson: Richie Andres
2nd Ward Alderperson: Keimera Pitner 3rd Ward Alderperson: Keith Steuer

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

PROOF OF PUBLICATION PUBLISHED 04/02/25 & 04/09/2025

- 1.) Legal Notice- Treasurer’s Notice for the Collection of the 2025 City Taxes – City Clerk Treasurer**

PROOF OF PUBLICATION PUBLISHED 04/05/2025

- 1.) Legal Notice – Request for Proposals for the Water and Wastewater Treatment Plant Chemicals – Supt. Water/Wastewater**

PROOF OF PUBLICATION PUBLISHED 04/19/2025

- 1.) Legal Notice – Estoppel Notice for the 2025 Serial Bond to Finance Various Public Improvements – City Clerk-Treasurer**

COMMUNICATIONS FROM CITY OFFICIALS

I. Mayor

Re: Approval of the Lease Agreement between the City of North Tonawanda and the Tonawanda’s Council on the Arts, Inc. for the use of the former Carnegie Library

III. Clerk-Treasurer

Re: Approval to remove 756 Wilson Ave from the Appropriate In Rem Foreclosure Proceeding

IV.1 Engineer

Re: Acceptance of the Resolution for the Federal Aid Local Project Agreement for Project 2020-04: Erie Canal Bike Path Extension

IV.2 Engineer

Re: Award of the 2024-11: City Hall Elevator Modernization Contract

V. Supt. Water/Wastewater

Re: Award of Bid for Chlorine Supply at the Water and Wastewater Treatment Plants

VII. Accountant

Re: Payment of the Abstract of Claims Dated May 6, 2025

XXV. Monthly Reports

1. Police Department

COMMUNICATIONS FROM OTHERS

**A.
Carnegie Art Center**

Re: Permission to close Sweeney Street, Webster Street, and the Renaissance Bridge ", Saturday, August 16th, and Sunday August 17th, for the "Carnegie Art Spree! Festival"

**B.
Herschell Carrousel Museum**

Re: Permission to use Heritage Park, Felton Field and closure of Thompson Street Saturday, July 26th for their "Classics at the Carrousel Car Show"

C.
Columbia Hook & Ladder Co.

**Re: Exemption Petition to Donald Bressette
for 50 Years of Service**

Respectfully submitted,


Donna L. Braun
City Clerk-Treasurer

MAY 06 2025



TUESDAY, MAY 6, 2025

EXPERIENCE THE
DEMOCRACY

<u>Title:</u>	<u>Dept. Head/Official</u>	<u>Student:</u>
Mayor:	Austin Tylec	David Battista
City Attorney:	Edward Zebulske III	Josh Kennedy
City Judge:	Shawn Nickerson	Graeme Ashby
City Clerk/Treasurer:	Donna Braun	Ryder Henry
2nd Ward alderperson	Frank DiBernardo	Keimera Pitner
Aldersperson at Large:	Joe Loncar	Josh Blaszcak
1st Ward Aldersperson:	Robert Schmigel	Richie Andres
3rd Ward Aldersperson:	Joe Marannca	Keith Steuer
Aldersperson at Large/Council President	Joseph Lavey Jr.	Joel Fesmire
Mayor's Assistant:	Joyce Santiago	Sophia Hailey
Appointed Judge:	Luke Brown	Shawn Bailey
Assistant City Attorney:	Mario Gregori	Christopher Cheiner
Building Inspector/Code Enforc.:	Robert DePaola	Joselyn Bird
City Accountant:	Jeffery Zellner	Maya Ziehm
City Assessor:	Barbara Klenke	Logan Stowell
City Engineer:	Chelsea Spahr	Lylian Bowker
Dir. Of Community Development:	Laura Wilson	AJ Millar
Dir. Of Youth, Parks & Recreation:	Alex Domaradzki	Isabella Eggert
Fire Chief:	Chief Doug Orlowski	Isabella Orlowski
Police Chief:	Chief Keith Glass	Preston Mazare
Supt. Of Public Works:	John Urban	Landon Pendrak
Supt. Of Water/Waste Water:	Jason Koepsell	Cecelia Catron

STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____


MAY 06 2025

Jackie Bilogan, of said county, being duly sworn, deposes and says that
she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

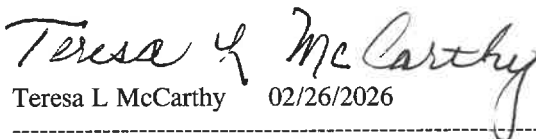
A newspaper published in the County and State aforesaid,
and that the annexed printed legal # 346372
was printed and published in said paper on the following dates:

04/02/2025 04/09/2025


Principal Clerk

Subscribed and sworn to before me this

4.9.25


Teresa L. McCarthy 02/26/2026

Notary Public

Expiration Date

2025 APR 14 PM 12:04
NORTH TONAWANDA NY

RECEIVED
CITY CLERKS OFFICE

TERESA L MCCARTHY
Notary Public - State of New York
No. 01MC4962698
Qualified in Niagara County
My Comm. Expires Feb. 26, 2026

**TREASURER'S
NOTICE
for the collection of
CITY 2025 TAXES
CITY OF NORTH TONAWANDA, NY 14120-5496**

Last Day of Payment Without Additions

May 9, 2025, 4:30 P.M.
From May 10, to May 30, inclusive, 2%
From June 1, to June 30, inclusive, 4%
From July 1, to July 31, inclusive, 6%

After July 31 such addition of 7% and also interest at the rate of 12% per annum from the 1st day of August, 2025, will be charged as required by the City Charter.

NOTICE is hereby given that the TAX ROLLS for the CITY TAX for the year 2025, has been delivered to and left with the City Clerk-Treasurer of the City of North Tonawanda, New York, for the collection of City Taxes for the said year 2025, and that the City Clerk-Treasurer will be ready to receive such City Taxes in her office in the City Hall of said City of North Tonawanda, New York, on the 1st day of April, 2025, from eight thirty A.M. to four thirty P.M. Mondays through Fridays (closed Saturdays), excepting legal holidays, and that any person paying their taxes within said period of thirty nine days may do so without an additional fee.

AND notice is hereby given that for the period from May 10 to May 31, inclusive, a fee of 2% will be charged; that for the period from June 1 to June 30, inclusive a fee of 4% will be charged: that for the period from July 1 to July 31, inclusive a fee of 6% will be charged and that from and after July 31, 2025 there will be charged on all unpaid City Taxes of the City of North Tonawanda, New York in addition of said 7%; interest at the rate of 12% per annum from the said 1st day of August, 2025.

ALL persons, when paying taxes, whose names are not on the assessment roll, are requested to give the number of lot and block, name of street, and the name of the person, company, corporation, or association to whom the property is assessed.

**Tax Rate per \$1,000.00 of Assessed Valuation:
\$ 16.465569**

**Donna L. Braun
City Clerk-Treasurer**

N#346372

4/2,9/2025

WHY PUBLIC NOTICES ARE IMPORTANT

Public notices allow citizens to monitor their government and make sure that it is in their interest. Independent newspapers assist in this cause by carrying out their responsibility to know through public notices. By offering an independent and objective view, newspapers foster a more trusting relationship between government and the people. Newspapers have the experience and expertise in publishing public notices and have been doing so since the Revolutionary War. Today, they remain an established, trustworthy and neutral source of information between government and the people. Public notices are the lasting record of how the public's resources are used and are the most efficient and effective means possible.

MAY 06 2025

STATE OF NEW YORK


NIAGARA COUNTY, } SS, _____

Jackie Bilogan, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

A newspaper published in the County and State aforesaid,
and that the annexed printed legal # 346732
was printed and published in said paper on the following dates:

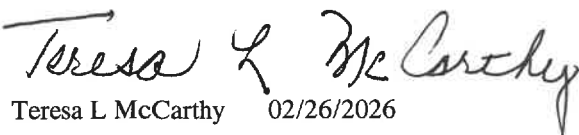
04/05/2025



Principal Clerk

Subscribed and sworn to before me this

4-10-25



Teresa L. McCarthy 02/26/2026

Notary Public

Expiration Date

RECEIVED
CITY CLERK'S OFFICE

2025 APR 14 PM 12:00
NORTH TONAWANDA NY



**LEGAL NOTICE
CITY OF NORTH TONAWANDA, NEW YORK
WATER AND WASTEWATER TREATMENT PLANTS
REQUEST FOR BIDS FOR
WATER AND WASTEWATER TREATMENT CHEMICALS**

SEALED PROPOSALS for the City of North Tonawanda Water and Wastewater Treatment Chemicals, as called for by the Contract, in accordance with specifications thereof, will be received by the City Clerk/Treasurer of the City of North Tonawanda, New York, until 11:00 AM, Prevailing Time, Tuesday, April 22nd, 2025, at which time they will be publicly opened.

Detailed specifications are on file and are available for inspection during the usual business hours at the administrative offices of the Wastewater Treatment Plant, 830 River Road, North Tonawanda, New York 14120.

The specifications and proposals may be obtained on request from the Superintendent of Water/Wastewater at no charge.

Each proposal must be accompanied by cash, a certified check payable to the City of North Tonawanda, or bid bond, having as surety thereon a surety company acceptable to the City Attorney, in an amount not less than five percent (5%) of the amount of the base bid, conditioned that, if his proposal is accepted, he will enter into a contract for the same, and that he will execute any such further security as may be required for the faithful performance of the contract.

All bids shall be submitted to the City Clerk/Treasurer's office in a sealed envelope addressed to the City of North Tonawanda and shall be plainly marked on the outside with the Vendor's name and title of the bid. Bids for contracts shall be designated as, Water and Wastewater Treatment Chemicals.

All bids are subject to delivery and must state when delivery can be made as stated herein. All deliveries will be started by 7AM and completed no later than 3PM unless emergency authorization is approved.

Delivery employee must follow all plant safety protocols onsite.

The City of North Tonawanda reserves the right to accept this bid by items, or as a whole, or to reject any or all bids or waive informalities.

Payment for each shipment will be made upon receipt of merchandise that meets above specifications and upon return of bidder's invoice together with properly executed City purchase order/voucher.

The Owner reserves the right to reject any or all bids for failure to comply with the requirements of the Contract Documents but may, at its discretion, waive any informalities or irregularities.

The Owner further reserves the right to reject any or all bids or to award a contract which, in its judgment, is in the best interest of the Owner.

No bidder may withdraw his bid within sixty (60) days after the opening thereof, but may withdraw same at any time prior to the opening thereof. Bidder must sign the statement of non-collusion in accordance with Chapter 751 of the Laws of the State of New York.

Donna L. Braun
City Clerk/Treasurer
City of North Tonawanda

N#346732

4/5/2025

STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____

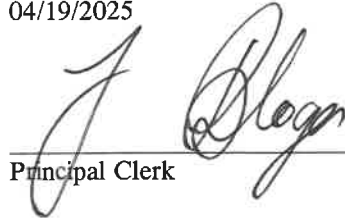
MAY 06 2025

Jackie Bilogan, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

A newspaper published in the County and State aforesaid,
and that the annexed printed legal # 347656
was printed and published in said paper on the following dates:

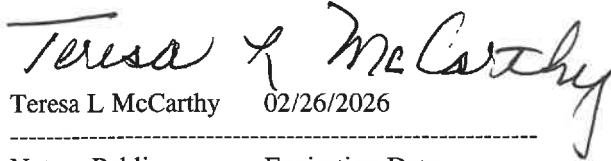
04/19/2025



Principal Clerk

Subscribed and sworn to before me this

4.22.25



Teresa L. McCarthy

02/26/2026

Notary Public

Expiration Date

2025 APR 25 AM 9:17
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE

TERESA L. MCCARTHY
Notary Public - State of New York
No. 01MC4962698
Qualified in Niagara County
My Comm. Expires Feb. 26, 2026

ESTOPPEL NOTICE

The resolution, a summary of which is published herewith, has been adopted by the Common Council of the City of North Tonawanda on April 15, 2025, and the validity of the obligations authorized by such resolution may be hereafter contested only if such obligations were authorized for an object or purpose for which the City of North Tonawanda, Niagara County, New York is not authorized to expend money or if the provisions of law which should have been complied with as of the date of publication of this notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of publication of this notice, or such obligations were authorized in violation of the provisions of the Constitution.

Donna Braun, City Clerk-Treasurer
City of North Tonawanda

SUMMARY OF BOND RESOLUTION

Set forth below is a summary of said resolution adopted by the Common Council of the City of North Tonawanda on April 15, 2025.

1. The resolution is entitled "BOND RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF NORTH TONAWANDA, NIAGARA COUNTY, NEW YORK (THE "CITY") AUTHORIZING THE ISSUANCE OF \$11,237,349 IN SERIAL BONDS OF THE CITY TO FINANCE VARIOUS PUBLIC IMPROVEMENTS" and authorized serial bonds of the City for the following respective specific objects or purposes, including all the respective principal amounts, and the respective periods of probable usefulness ("PPU"), as indicated below:

(1) Bonds in the principal amount of \$2,730,249 to finance the acquisition, construction, reconstruction or improvements to City's Water Treatment Plant; PPU of 40 years;

(2) Bonds in the principal amount of \$2,116,667 to finance the construction, reconstruction or addition of green infrastructure improvements along Oliver Street and storm pump upgrades; PPU of 40 years;

(3) Bonds in the principal amount of \$106,000 to finance reconstruction and improvements to docks at Gateway Harbor and a new kayak launch and fishing pier at Mayors Park; PPU of 20 years;

(4) Bonds in the principal amount of \$140,000 to finance the construction or reconstruction to the City Market parking lot; PPU of 10 years;

(5) Bonds in the principal amount of \$250,000 to finance construction or reconstruction to sidewalks throughout the City; PPU of 10 years;

(6) Bonds in the principal amount of \$344,390 to finance the acquisition of equipment for the City Fire Department; PPU of 20 years;

(7) Bonds in the principal amount of \$691,000 to the acquisition of machinery and apparatus for construction and maintenance for use by the City; PPU of 15 years;

(8) Bonds in the principal amount of \$195,000 to finance the installation of cameras and fiber line around the police station; PPU of 10 years;

(9) Bonds in the principal amount of \$2,071,043 to finance City-wide upgrades to traffic signals; PPU of 20 years;

(10) Bonds in the principal amount of \$150,000 to finance the cost of updating the City's zoning code; PPU of 5 years;

(11) Bonds in the principal amount of \$2,443,000 to finance the cost of various park improvements for the City, including (i) extending the Erie Canal bike path to connect Mayors Park to the Botanical Gardens (\$1,825,000), (ii) repaving walkways, single lane access roads and parking lots in Pinewood Park (\$130,000), (iii) constructing a new stage in Gateway Park (\$175,000), (iv) upgrading buildings and grounds with added electrical supply in the Botanical Gardens (\$10,000), (v) playground equipment improvements in Colonel Payne and Pinewood Parks (\$100,000), (vi) new parking spaces at Gratwick Park (\$130,000), (vii) repaving the main parking lot at Raymond Klimek Veterans Park (\$24,000), and (viii) the reconstruction and resurfacing of pickleball courts in Wurlitzer Park (\$49,000); PPU of 20 years;

2. Aggregate amount of Debt Obligations Authorized: up to \$11,237,349.

The resolution summarized herein shall be available for public inspection during normal business hours at the offices of the City Clerk-Treasurer, City of North Tonawanda, City Hall, 216 Payne Avenue, North Tonawanda, New York 14120.

N#347656

4/19/2025

CITY OF NORTH TONAWANDA



AUSTIN J. TYLEC


MAY 06 2025

April 16, 2025

North Tonawanda Common Council
216 Payne Ave (City Hall)
North Tonawanda, NY 14120

Re: Submission of Lease Agreement Between the City of North Tonawanda and the Tonawandas' Council on the Arts, Inc. for Use of the Former Carnegie Library

Dear Honorable Body,

Please find enclosed for your review and approval the updated Lease Agreement between the City of North Tonawanda and the Tonawandas' Council on the Arts, Inc., for continued use of the former Carnegie Library premises located at 240 Goundry Street.

This agreement outlines the responsibilities and commitments of both the City, as Landlord, and the Tonawandas' Council on the Arts, as Tenant, for the period of three years, beginning in 2025 and extending through 2028. The terms reflect the City's ongoing support for arts and cultural programming within our community, while ensuring appropriate oversight, insurance coverage, and facility upkeep.

Notably, the agreement includes provisions for annual reporting, City representation on the Tenant's Board of Directors, and a commitment by the Tenant to eventually become financially self-sustaining in their operations at the facility.

Thank you for your time and attention to this matter.

Respectfully,

A handwritten signature in black ink that reads "Austin Tylec".

Austin Tylec
Mayor

RECEIVED
CITY CLERK'S OFFICE

2025 APR 17 AM 10:29
NORTH TONAWANDA NY

LEASE AGREEMENT

Lease Agreement made this _____ 2025, by and between the CITY OF NORTH TONAWANDA, NEW YORK a municipal corporation duly organized under the laws of the State of New York, with its principal place for the transaction of Business at City Hall, North Tonawanda, New York, hereinafter called "Landlord" and

The TONAWANDAS' COUNCIL ON THE ARTS, INC., an educational membership corporation duly organized under the laws of the State of New York, with its principal place for the transaction of business at 240 Goundry Street North Tonawanda, New York hereinafter referred to as "Tenant".

WITNESSETH

WHEREAS, the premises covered by this Agreement are described as premises commonly known as the former Carnegie Library on Goundry Street in the City of North Tonawanda, New York; and

- a.) The tenant will provide a Certificate of Insurance with the City of North Tonawanda as the certificate holder on the Tenant's liability policy with general liability coverage of \$1 million per occurrence and a general aggregate of \$2 million.
- b.) The liability coverage must not contain any exclusions or restriction of coverage for claims involving New York Labor Law, Employer's Liability, Third party over actions, or equivalent.
- c.) Said policy shall be written or endorsed so as to apply to the following additional insured on a primary and non-contributory basis: "City of North Tonawanda and its employees, volunteers, committee members and board members." The Certificate must reference the policy form(s) being used to achieve this additional insured status on a primary and non-contributory basis.

WHEREAS, the Landlord in consideration of the agreements contained herein does hereby agree to lease to the Tenant and the Tenant agrees in consideration of the agreements contained herein to lease from the Landlord, the premises referred to above for the purpose of the Tenant to be used as a meeting room and a facility for the advancement of the performing and visual arts and the of said Tenant for the term of three (3) years to commence on the _____, 2025 and to end on the _____, 2028, without any rental payment as such and subject to certain payments hereinafter set forth.

This Lease and Agreement is based upon the following terms and conditions:

- 1) The Landlord will pay for all water and electric used on the premises and will also be responsible for all heat, utilities (except for gas), and fire insurance on said premises in an

amount not less than the reasonable value of said premises, at all times during the term of this Lease or any renewal or extension thereof.

2) The Tenant will be responsible for the gas bills for the premises.

3) The Tenant will provide a Certificate of Liability Insurance annually to the City Attorney, naming the City of North Tonawanda as an additional insured, with general liability coverage of \$1 million per occurrence and a general aggregate of \$1 million.

4) The Landlord shall be responsible for all the normal expenses in the general maintenance and upkeep of said premises during the term of this lease. Any major projects, such as handicap accessible ramps, door openings, roof repairs, or any structural changes will be the sole responsibility and cost of the Tenant.

5) The Tenant will keep the demised premises in a clean and healthy condition, in accordance with the ordinances of the City and direction of the proper authorities.

6) The Tenant will not assign, transfer, or sublet the whole or any part of the leased premises to any person or persons, without obtaining the consent of the Landlord through notification to the City Attorney's office, in writing, or make or allow to be made any alterations, additions or improvements as noted in paragraph no. 3 to the same without first submitting plans therefor to the City Engineer and obtaining the consent of the Common Council, in writing, permitting the carrying out of said alterations, additions or improvements.

7) The Tenant will assure that any and all sublessees carry and maintain insurance as required by the City, applicable to the General Liability with limits of \$1 million per occurrence and a general aggregate of \$2 million, including the City of North Tonawanda as additional insured on a primary and non-contributory basis

8) The required liability policies, for the Tenant and any sublessees, must be endorsed to provide that any Notice of Cancellation or Notice of Non-Renewal given to the First Named Insured shall also be given to the City of North Tonawanda

9) The Tenant will not place any signs upon the walls of said building, except with like consent and will use and occupy the said premises for the purposes herein mentioned and no others and will not permit to be sold thereon any intoxicating liquors or beer.

10) The Tenant will not use or occupy or permit said premises to be used or occupied for any purpose deemed hazardous on account of fire, and will not store, have or keep therein any material or substance without appropriate storage facilities, the storage or maintenance of which would result in the increase of the fire insurance premium of the Landlord. Tenant will also provide fire extinguishers as needed.

11) In the case permission is given the Tenant for the erection of any sign or signs, the Tenant in consideration of the premises and the giving of such consent hereby agrees to save the Landlord harmless from any damage to person or property which may be caused by said sign or signs in any manner.

12) The Tenant will make available said premises to the general public and residents of the City of North Tonawanda on as regular a basis as is permissible through the presentation of lectures, courses of instruction, concerts, film, exhibits, and any and all other means of providing education and enjoyment in all aspects of the arts.

13) The Tenant will provide an annual progress report to the Mayor and City Engineer detailing its completed improvement and/or repair projects. The Tenant will also submit a schedule of proposed projects for the building to the Mayor and the City Engineer.

14) The Tenant shall also provide the Mayor's office with a list of the Board of Directors and a definite schedule of operating hours, and furthermore, Tenant will provide a monthly calendar of events to the Mayor's office describing the activities to take place for the coming month.

15) The Mayor of the City of North Tonawanda shall have the right to appoint one representative on behalf of the City to serve as a member of the Tenant's Board of Directors. This appointee will serve as a liaison between the City and the Tenant, ensuring continued collaboration and communication regarding the use and maintenance of the leased premises. The appointed representative shall serve at the discretion of the Mayor, who may appoint, reappoint, or remove the representative at any time.

16) Either party hereto shall have the right to terminate this lease at any time and for any reason during the term thereof or any extension or renewal, provided it shall give to the other party not less than ninety (90) days notice, in writing, of its intention to so terminate.

17) The Landlord will be responsible for the maintenance of the exterior surrounding the building including grass-cutting and snow removal from the driveway and parking areas.

18) The Tenant will prepare an annual program budget for the Landlord to review and further, said Tenant shall provide a detailed financial report/statement on an annual basis to the Mayor's office and to the North Tonawanda City Accountant's office.

19) The Tenant acknowledges that the City's granting of this lease is with the understanding that the Tenant is working towards, and will eventually become financially self-sustaining in the operation and maintenance of this City-owned building which houses the Tenants programs.

20) The Tenant can hold art classes out of the premises. Any individual or organization that will be running these programs will be an independent contractor.

21) The Tenant shall already be in possession of said premises, and shall assume responsibility for said building commensurate with the aforementioned terms of this Agreement from said date until the expiration of the lease or if the lease is terminated by either party.

IN WITNESS WHEREOF, the parties hereto set their hands and seals the day and year first above written.

TONAWANDAS' COUNCIL ON THE ARTS, INC

By: Kristin Derby

MAYOR OF NORTH TONAWANDA

By: Mayor Austin Tylec


City of North Tonawanda

DONNA L. BRAUN
City Clerk-Treasurer
dbraun@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120


Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

RECEIVED
CITY CLERK'S OFFICE

2025 APR 21 PM 12:28
NORTH TONAWANDA NY

MAY 06 2025

Honorable Mayor and Common Council
216 Payne Avenue, City Hall
North Tonawanda, New York 14120

Dear Honorable Mayor and Common Council:

Please be advised that I have received payment in full for back City, School and County taxes, per their tax agreement with the City, for the following parcel:

182.32-1-55

756 Wilson Avenue

Cheryl Riley

Therefore, please pass the necessary resolution withdrawing this parcel from the appropriate In Rem foreclosure proceeding.

Thank you for your cooperation.

Very truly yours,



Denise Proefrock
Assistant City Treasurer

cc: Edward Zebulske, City Attorney



City of North Tonawanda
Department of Engineering
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120-5493
www.northtonawanda.org

Chelsea L. Spahr, P.E.
City Engineer
Phone: (716) 695-8565
Fax: (716) 695-8568

April 22, 2025

MAY 06 2025

14.1

Honorable Austin J. Tylec, Mayor
and Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, New York 14120

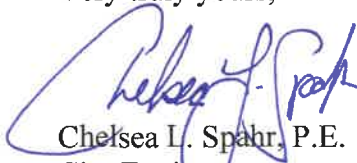
Re: Project 2020-04: Erie Canal Bike Path Extension
PIN 5764.74, Comptrollers Contract # D041795 - Acceptance of the Federal
Aid Local Project Agreement

Dear Honorable Body:

The New York State Department of Transportation (NYSDOT) has requested that the City of North Tonawanda (City) enter into a Federal Aid Local Project Agreement, which details the commitment of both agencies to participate in the administration and funding of the various phases of the Erie Canal Bike Path Extension from Mayor's Park to North Tonawanda Botanical Gardens Project.

As such, I am requesting that the Council adopt a resolution that the City authorizes the Mayor to sign the enclosed Federal Aid Local Project Agreement with the NYSDOT for a total of \$1,865,500. This amount is both the Federal and non-Federal share of the cost of the above project's Construction/Construction Inspection phase. The City must commit to pay, in the first instance, 100% of the Federal and non-Federal share of the cost of this project's phase. The NYSDOT will then reimburse the City as the project is progressed. Please find the resolution attached.

Very truly yours,


Chelsea L. Spahr, P.E.
City Engineer

CLS:cls

Cc: file, w/encls
Edward A. Zebulske III, City Attorney, w/encls
Jeffery Zellner, City Accountant
John Urban, DPW Superintendent
Laura Wilson, Director of Community Development
Alex Domaradzki, Director of Park and Recreation
Nicholas S. Gagliardo, PE, NYSDOT
Christopher Church, NYSDOT

RECEIVED
CITY CLERK'S OFFICE

2025 APR 23 AM 9:13
NORTH TONAWANDA NY

Authorizing the Implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of transportation federal-aid project, and appropriating funds therefore.

WHEREAS, a Project for the City of North Tonawanda Erie Canal Bike Path Extension, P.I.N. 5764.74 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the City of North Tonawanda desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of the Construction/Construction Inspection phases of the Project PIN 5764.74 which is estimated to be \$1,865,500.

NOW, THEREFORE, the City of North Tonawanda Common Council, duly convened does hereby

RESOLVE, that the City of North Tonawanda Common Council hereby approves the above-subject project; and it is hereby further

RESOLVED, that the City of North Tonawanda Common Council hereby authorizes the City of North Tonawanda to pay in the first instance 100% of the federal and non-federal share of the cost of the Construction/Construction Inspection phases of the work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$1,865,500 will hereby be appropriated from expenditure line 600-7997-0205 Erie Canal Bike Path Extension in the 2025 budget and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Common Council of North Tonawanda shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Mayor of the City of North Tonawanda be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the City of North Tonawanda with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project and it is further

RESOLVED, this Resolution shall take effect immediately



City of North Tonawanda
Department of Engineering
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120-5493
www.northtonawanda.org

Chelsea L. Spahr, P.E.
City Engineer
Phone: (716) 695-8565
Fax: (716) 695-8568

April 24, 2025

Honorable Austin J. Tylec, Mayor
and Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, New York 14120

MAY 06 2025

IV.2

**Re: 2024-11: City Hall Elevator Modernization Contract
Award of Contract**

Dear Honorable Body:

On April 22, 2025, two (2) bids were received and opened by the City Clerk for the City Hall Elevator Modernization Contract. The results are as follows:

Total Base Bid:

- | | |
|--|---------------------|
| 1. Elevator Maintenance of Buffalo, Inc. | \$78,900.00 |
| 2. Bison Elevator Service, Inc. | \$147,500.00 |

Total Base Bid + Alternate No. 1:

- | | |
|--|---------------------|
| 1. Elevator Maintenance of Buffalo, Inc. | \$96,150.00 |
| 2. Bison Elevator Service, Inc. | \$161,300.00 |

The Engineering Department have reviewed the bid results and are recommending award of the Contract. Accordingly, I respectfully request that the Common Council award the City Hall Elevator Modernization Contract to Elevator Maintenance of Buffalo, Inc., 65 Innsbruck Drive, Cheektowaga, NY 14227, at their low Base Bid + Alternative No. 1 amount of \$96,150.00; authorizing the Mayor to sign said contract subject to review by the City Attorney.

Very truly yours,


Chelsea L. Spahr, PE
City Engineer

CLS:cls

Cc: file
Edward Zebulske, City Attorney
Adam Abramo, Building Maintenance Supervisor
Jeffery Zellner, City Accountant

2025 APR 24 PM 12:45
NORTH TONAWANDA NY

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CITY CLERK'S OFFICE



CITY OF NORTH TONAWANDA WATER WORKS

830 RIVER ROAD

NORTH TONAWANDA, NEW YORK 14120

Phone: (716) 695-8560, ext. #6411

Fax: (716) 389-3351

E-mail: JKoepsell@northtonawanda.org

MAY 06 2025

Jason W. Koepsell
Superintendent

April 30, 2025

Honorable Mayor Austin Tylec and Common Council
216 Payne Ave. – City Hall
North Tonawanda, NY 14120

RE: Award of Bid for Chlorine Supply at the Water and Wastewater Treatment Plants

Honorable Body:

On April 22nd, 2025 bids were received and opened for Chlorine Supply services at the Water and Wastewater Treatment Plants.

Based upon the two bids that were received, I recommend that JCI Jones Chemical Inc, 100 Sunny Sol Blvd, Caledonia, NY 14423 be awarded the one (1) year contract at their bid price of \$1,724.00 / ton cylinder.

Please contact me if you have any question or concerns regarding this Bid Award. Thank you for your time and consideration of my request.

Very truly yours,

Jason W. Koepsell

Jason W. Koepsell,
Superintendent Water / Wastewater

2025 APR 30 PM 1:49
NORTH TONAWANDA NY

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CITY CLERK'S OFFICE

PROPOSAL FOR ONE TON CHLORINE CYLINDERS

I (We) the undersigned propose to furnish the North Tonawanda Water Treatment Plant AND North Tonawanda Wastewater Treatment Plant with a supply of one ton Chlorine cylinders, according to the attached specifications and in conformance with all bidding requirements contained therein.

The bid prices quoted herein including delivery to the North Tonawanda Water Treatment Plant and North Tonawanda Wastewater Treatment Plant are to be firm prices. Escalator clauses or other conditions will not be considered and will negate the bid.

Contract Length:	One (1) Year
QUANTITY:	One Year's Supply – 240 one ton cylinders more or less
DESCRIPTION:	One ton Chlorine cylinders
UNIT PRICE:	\$ <u>1,724.00/ton</u>
TOTAL PRICE:	\$ <u>413,760.00</u>

Total bid amount in words for one (1) year contract:

Four hundred thirteen thousand, seven hundred sixty dollars.

JEFFREY ZELLNER
CITY ACCOUNTANT

JENNIFER CRESS
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP
JUNIOR ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE NORTH
TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545

FAX: (716) 695-8573

VLT

MAY 06 2025

May 1, 2025

Honorable Austin J. Tylec, Mayor
And Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council audit, dated May 6th, 2025, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Warm Regards,


JEFFREY ZELLNER
CITY ACCOUNTANT

2025 MAY 1 AM 11:57
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE



Department of Police
CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N.Y. 14120-5491

XXV. 1

TELEPHONE
(716) 692-4111
FACSIMILE
(716) 692-4321
EMERGENCY NO.
9-1-1

MAY 06 2025

April 16, 2025

Honorable Mayor Austin J. Tylec and
Members of the City of North Tonawanda Common Council

Dear Sirs,

Please find the attached Summary of Police Activities Report, the Summary of Criminal Activities Report, and the V&T Report for the month of 2025.

Respectfully Submitted,

Keith T. Glass
Chief of Police

cc: Joe Loncar
cc: Robert Schmigel
cc: Frank DiBernardo
cc: Joseph Lavey Jr.
cc: Joe Marranca

KTG/as

RECEIVED
CITY CLERK'S OFFICE

2025 APR 16 AM 9:17
NORTH TONAWANDA NY

<p style="text-align: center;">NORTH TONAWANDA POLICE DEPARTMENT</p> <p style="text-align: center;">SUMMARY OF POLICE ACTIVITIES FOR THE MONTH OF MARCH 2025</p>
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CRIMINAL

Complaints received and investigated					90
Complaints cleared by arrest or exceptional clearance					52
Complaints ruled unfounded					0
Number of males arrested	under 18:	0	over 18:	22	22
Number of females arrested	under 18:	0	over 18:	11	11
Arrests for other authorities					0
Failure to Appear/Violation of Probation Warrant Arrests					12

TRAFFIC

Traffic summonses issued	933
DWI arrests	9
Parking tags issued	104

MISCELLANEOUS

Miscellaneous service	2,499
Incident reports	105
Vehicle accidents	44
Vehicle accidents (fatal)	0
Vehicle stops	910
Police escorts	1
Prisoner meals	91
Mug shots taken	39
Fingerprints taken	39
Persons missing and located	1
Automobiles stolen	2
Automobiles recovered	1
Automobiles recovered for other authorities	0
Record check fees	\$220.00
Photocopy fees	\$100.00
Fines collected	\$51,838.00
Value of property damaged	\$13,402.00
Value of property stolen	\$40,189.13
Value of property recovered	\$202.18

Respectfully submitted,



Keith T. Glass
Chief of Police

KTG/as

<p style="text-align: center;">NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF CRIMINAL ACTIVITIES FOR THE MONTH OF MARCH 2025</p>

CRIMINAL FELONIES, MISDEMEANORS AND OFFENSES

<u>TYPE OF OFFENSE</u>	<u>COMPLAINTS</u>		
	Received	Cleared	Unfounded
AGG. ASSAULT	3	3	0
ALL OTHER OFFENSES	14	11	0
ARSON	0	0	0
BURGLARY	1	1	0
COERCION	0	0	0
CRIMINAL MISCHIEF	7	2	0
CRIM POSS WEAPON	3	3	0
DIS CON	0	0	0
HARASSMENT (SIMPLE ASSAULT)	10	7	0
DRUG OFFENSES	10	1	0
EMBEZZLEMENT	0	0	0
FAILURE TO APPEAR	12	12	0
FORGERY	1	1	0
FRAUD (ID THEFT)	4	2	0
LARCENY	18	2	0
LEAVING THE SCENE	3	0	0
MURDER	0	0	0
RAPE	0	0	0
ROBBERY	2	1	0
SEXUAL OFFENSES	0	0	0
POSSESSION OF STOLEN PROPERTY	0	0	0
UNAUTH USE M/V	2	1	0
VIOL OF PROBATION	0	0	0
ARRESTS FOR OTHER AUTHORITIES		0	
ARRESTS/CLEAR COMPS. FM PREV MONTHS		5	
TOTALS	90	52	0

V & T REPORT FOR THE MONTH OF MARCH 2025
--

TRAFFIC INFRACTIONS:

SPEEDING	270
REDLIGHT VIOLATION	72
STOP SIGN VIOLATION	122
NO REGISTRATION	19
NO LICENSE	19
FAULTY EQUIPMENT	78
NO INSPECTION	56
FAILED TO YIELD RIGHT OF WAY	12
SEAT BELT VIOLATION	19
NO INSURANCE	7
LICENSE PLATE VIOLATION	13
IMPROPER TURN	16
DROVE ON LEFT SIDE OF PAVEMENT MARKINGS	6
FAILED TO KEEP RIGHT	4
LEAVING SCENE OF INCIDENT	2
FAILURE TO SUBMIT TO PRE-SCREEN BREATH TEST	0
AVOIDING INTERSECTION OR TRAFFIC CONTROL DEVICE	0
FAILURE TO NOTIFY COMMISSIONER OF CHANGE OF ADDRESS	3
UNSAFE BACKING	2
MISCELLANEOUS	107
TOTAL	827

TRAFFIC MISDEMEANORS:

DWI	15
OPERATING WHILE REGIS. SUSPENDED/REVOKED	22
AGGRAVATED UNLICENSED OPER 3RD	31
AGGRAVATED UNLICENSED OPER 2ND	20
RECKLESS DRIVING	2
LEAVING SCENE INJURY ACCIDENT	0
DISPLAY FORGED CERTIFICATE W/O INSPECTION	0
OPER MV WHEN LICENSE/REGISTRATION IS SUSPENDED	5
FAILURE TO SURRENDER SUSP/REVOKED LICENSE/REGIS	8
USE/LEASE/RENTED/LOANED VEHICLE W/O INTERLOCK DEVICE	0
EQUIPMENT VIOLATIONS - MISDEMEANOR	0
FAIL TO SECURE SHIFTABLE LOAD/LOGS INSECURELY FASTENED	0
ILLEGAL SPEED CONTEST	0
POSSESSION OF A LOADED FIREARM IN/ON VEHICLE	0
TOTAL	103

TRAFFIC FELONIES:

AGGRAVATED UNLICENSED OPERATION 1ST	1
AGGRAVATED DWI/CHILD IN VEHICLE	0
OPERATE MV .08 OF 1% OR MORE ALC-PRIOR CONV DESIG	0
DWI/PREVIOUS CONVICTION W/IN 10 YEARS	0
DRIVING W/ABILITY IMPAIRED BY DRUG(SPECIAL)	0
DRIVING W/ABILITY IMPAIRED BY DRUG(FELONY)	2
LEAVING SCENE ACCIDENT RESULTING IN SERIOUS INJURY	0
TOTAL	3

FINES (CITY IMPOSED):

TRAFFIC	\$43,813.50
PENAL LAW	\$0.00
CITY ORDINANCE	\$75.00
BAIL FORFEITURE	\$0.00
ABC LAW	\$0.00
PARKING TAGS	<u>\$7,950.00</u>
TOTAL	\$51,838.50

MUG SHOTS: 39

PARKING TAGS: 104

MEAL TICKETS: 91

April 16, 2025

North Tonawanda City Clerk & Common Council
216 Payne Avenue
North Tonawanda, NY 14120

CFO. A

cc: Donna Braun, City Clerk
North Tonawanda Common Council
Frank DiBernardo, Council President, Second Ward Alderman
Robert Schmigel, First Ward Alderman
Joseph Lavey, Jr., Third Ward Alderman
Joe Loncar, Alderman at Large
Joe Marranca, Alderman at Large

MAY 06 2025

RE: Carnegie Art Spree! Festival Street Closure Request August 16-17, 2025

To the City of North Tonawanda Common Council,

The staff and Board at the Carnegie Art Center are requesting your approval for street closures in the boundaries of Sweeney Street, Webster Street (Main to Renaissance Bridge blocks), and the Renaissance Bridge for the third year of a local arts and culture festival on the dates of Saturday, August 16 and Sunday, August 17, 2025 from 7am-5pm. The proposed closure is attached where the majority of Webster Street will be daytime participation from brick and mortar merchants on Webster Street in red and the additional event campus for artist booths are called out in blue. The merchant area should not interfere with any evening programming at the Riviera Theatre or other businesses beyond Tremont Street. Last year saw over 70 artists participate, the majority of downtown merchants promoting their vibrant offerings, and news coverage in Buffalo Rising, Step Out Buffalo, Ken-Ton Bee, Niagara Gazette, WGRZ, Spectrum News, and WIVB. The Carnegie Art Spree! Festival will be a juried art festival showcasing local artists with booth spaces and highlighting the Downtown District of North Tonawanda. Appropriate insurance riders for this event have been priced and will be purchased after final approval from the Common Council. We are coordinating with the City of Tonawanda to have this event continue across the Renaissance Bridge along Main Street. In addition, the Carnegie Art Center is proposing to pay the City of North Tonawanda a fee of up to \$3,500 to offset DPW, police, and emergency services coverage based on hours recorded.

The purpose of the Carnegie Art Center is to sponsor, promote and encourage the development of visual and performing arts. The organization provides educational and cultural enrichment to the Western New York region. Like many volunteer based non-profits, the Carnegie has seen steep declines in revenue. The Carnegie Art Spree! Festival will help bolster our mission and serve as a much needed fundraiser for our programming, operations, and long term goals of sustainable business practices.

Your approval will help support our mission, underscore the importance of and commitment to the arts in North Tonawanda, and emphasize our local business and historic district downtown. Thank you for your time.

With appreciation,

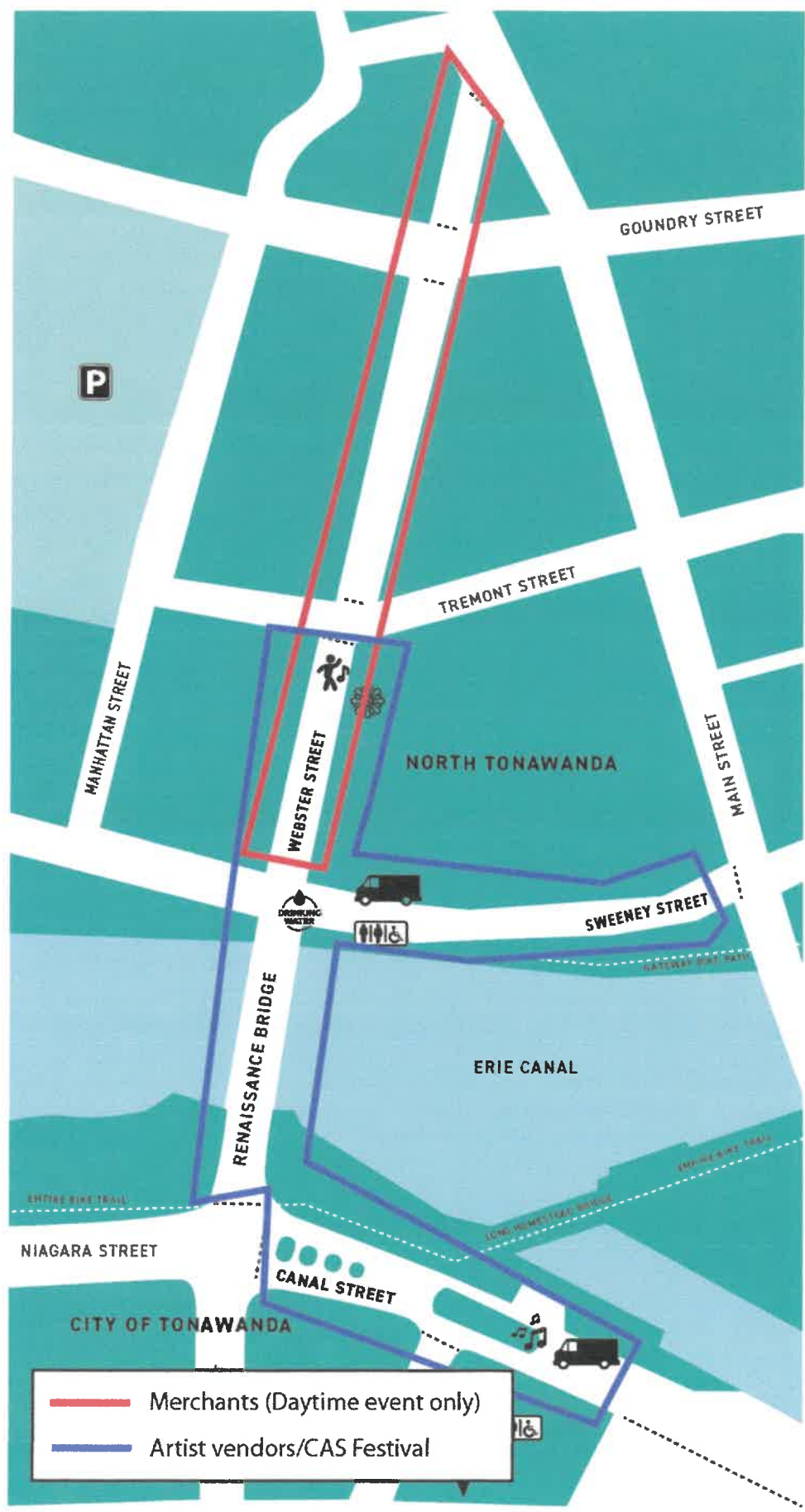
Sincerely,



Kristin Derby
President, Carnegie Art Center

2025 APR 21 AM 9:53
NORTH TONAWANDA NY

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CITY CLERK'S OFFICE



- Merchants (Daytime event only)
- Artist vendors/CAS Festival



CFO. B

4/17/2025

Common Council
City Hall-Main Floor
216 Payne Avenue
North Tonawanda, NY 14120

MAY 06 2025

Greetings Common Council Members,

The Herschell Carrousel Factory Museum is asking the council to approve the use of public facilities and the closing of a public street for the fifth annual Classics at the Carrousel fundraiser car show Saturday, July 26th from 11am-3pm. The museum is seeking the use of Heritage Park and Felton Field and closing Thompson Street from Lincoln Avenue to Vandervoort Street for the duration of the event.

This will be the fifth edition of the Classics at the Carrousel Car Show, and the third year asking for the closure of the street. The closing of the street offers the public a safer venue to view all of the vehicles located in Heritage Park and Felton Field. Last year we received 91 vehicles for the event, and are expecting over 100 this year. By closing the street to only local traffic, we created a safer environment for the public visiting the event. We are seeking barriers from the Department of Public Works and Auxiliary Police to man these barriers during the event (11am-3pm). After approval, I will work with these groups for the event.

The Classics at the Carrousel is a large fundraising event for the museum, raising over \$7,000 last year. The event includes: a car show with prizes, music, a 50/50 raffle, a basket raffle, and food trucks. The event is free to the public to attend, and it is \$20 per vehicle to participate in the show. Last year's attendance was approximately 500 people. We expect similar crowds for this year's event. Neighbors have been informed of previous iterations, and only have parking concerns. The museum will continue to place signs up at the parking spots on Heritage Park and Lincoln Avenue, stating it is not event parking. We already have an agreement with Monarch Kitchen Design to use their parking lot for visitor parking on the day of the event. With these plans in place, we are confident that the event will be a successful event for the public, the museum, and the city.

Sincerely,

Ian K. Seppala

2025 APR 21 AM 10:05
NORTH TONAWANDA, NY

COLUMBIA HOOK & LADDER CO., NO. 1, INC.

P.O. Box 357 North Tonawanda, New York 14120-0357



Established 1876

April 28, 2025

CFO. C.

MAY 06 2025

Honorable Austin Tylec, Mayor
Honorable Common Council
c/o City Clerk
216 Payne Ave.
North Tonawanda, NY 14120

Re: Volunteer Firefighter 50-Year Exemption

Dear Council and Mayor:

The members of Columbia Hook & Ladder Co. No. 1, Inc., respectfully request a 50-Year Volunteer Firefighter Exemption be granted to, and the Certificate be prepared for:

DONALD W. BRESSETTE

He joined this volunteer fire company January 8, 1975.

Very truly yours,
COLUMBIA HOOK & LADDER CO. No. 1, INC.

A handwritten signature in blue ink, appearing to read "David L. Evans".

David L. Evans
Recording Secretary

RECEIVED
CITY CLERK'S OFFICE

2025 APR 29 PM 12:37
NORTH TONAWANDA NY